

Amendments to CCB Constitution

Date of Last Update & Passed: Jan. 24, 2018

For any of these policies to be accepted as an amendment to the Constitution, the policy must receive a supermajority (2/3 of the general body).

Online Petition

Every candidate must obtain 100 signatures from Brown undergraduate students in their graduating class year. This petition may be obtained either digitally, through the CCB monitored platform, OR the paper petition provided through the election packet at the information session. These signatures must be obtained by the deadline set by the advisor and Executive Board.

Study Abroad or Leave

If students will be off-campus for more than 6 consecutive weeks during an academic year, **they are ineligible** to hold an elected position on Class Coordinating Board for **the entire academic year**. If there are open positions on the board upon return to campus, the student should refer to the Appointments statement below.

Leave of Absence

Elected students who take an (unanticipated) leave of absence during the fall semester are permitted to return to Class Coordinating Board for the spring semester in the capacity that their respective board sees fit.

Appointments

A board that needs to make appointments must open up the position to all Brown undergraduates in their graduating class. This process of appointing people to positions must involve some form of an application. Appointments should ideally be happening only at the beginning of either the fall or spring semester, for the sake of general body synchronicity. Former Class Coordinating Board members will not be permitted to be appointed to their former board without going through applications, unless they are a student that took a medical leave of absence during the fall semester.

Spring Elections & Study Abroad

Part 1:

Members of the junior board who are away from campus during their junior spring, whether this be study abroad or any form of a leave of absence, will not be permitted to run for a **senior co-president position**. This is because these individuals would miss out on key responsibilities

of being co-president which include 1) spring budgeting for their senior year, 2) overseeing senior week, and 3) starting preparation work for the following year's retreat and events
in the case that there is no interest from current eligible candidates for senior co-president, the outlined above does not apply any former Class Board members may run for co-president

Part 2:

People who are away from campus in the spring, whether this be study abroad or any form of a leave of absence, **will be able to run** an election campaign for a position (**other than co-president**) in the following Fall. Due to their lack of physical presence on campus, their process would require them to acquire electronic signatures.

Removing a Member from a Board

See attendance policies. If attendance policies are not upheld, the discussion to remove a member from a Board is open but must include the Class Board advisor.

Subcommittees

Subcommittees will be composed of four representatives (each representative being a different class year). They will meet bi-monthly (or if need-be more frequently) to carry out their explicit mission. All of their meetings will be open to GB. To elect which people will serve on these committees, there will be a google form sent out so that all GB members can fill out to express their interest and write down a 1-2 sentence pitch of why they want to serve on the committee. GB members will have a week to fill this form out (so ideally you want to distribute the form at one meeting and have it be due at the next week's meeting). Once that form is filled out, there should be a voting form sent out to all GB members. This form will allow people to vote for a specific class-rep to serve on the at committee. Representatives who have majority vote ($\frac{2}{3}$) will be elected, and will be held accountable to serve the full year.

**Descriptions of committees and the addition/removal of a specific committee can be discussed at any time (can bring up like as an amendment proposal). The descriptions of the committees are very flexible-- since this is the first year we are forming them, we are guessing that these descriptions will change.

Part A: Bonding and Mentoring Committee

This subcommittee's main goal is to facilitate the development of the community in general body. This entails putting on bonding events throughout the year (at least 2 per semester) and setting up CCB families at the beginning of the year through a mentee-mentor match system.

These events should be diverse and inclusive to cater towards people of different backgrounds and experiences.

Part B: Elections Committee

This subcommittee's main goal is to facilitate the elections and appointment process.

Representatives of this subcommittee should be unbiased representatives that can help make sure CCB rules and regulations are being carried out. They will have three main goals:

- a) This subcommittee will be responsible for working with the Senior Co-Presidents (the election chairs) to help advertise election information and hold CCB accountable to reach out to different groups on campus (ex: TWTP, BCSC, etc). [Time period: Summer]
- b) For appointment process, this committee will serve as the people of charge of running the appointment process. This entails creating an application, advertising the application, running interviews, and finally selecting the new representatives. For this goal, they will work closely with the current board to publicize the appointment process. [Time Period: Fall]
- c) Bringing up amendment proposals to change the CCB Constitution. We need to work on this and making sure we formally document the structural changes we make to CCB. Every person on GB should feel welcome to bring up amendments and the elections committee can help
 - i) Facilitate the amendment proposal (Ex: bring it up on behalf of person/board) and announce it to GB [follow the formal practice in article VII]
 - ii) Carry out the voting of this amendment proposal.

Part C: Diversity and Inclusion Committee

This subcommittee's main goal is to facilitate conversations about the importance of diversity and inclusion both internally in CCB and externally through the events we put on.

Representatives should be aware of present issues that CCB faces and be proactive in creating events or trainings to counter this issues. They will have three main goals:

- a) Initiate ~hard~ conversations about our internal culture. Try to make spaces for marginalized identities to speak up during general body meetings. When seeing a chronic problem (ex: people taking too much space), put together an internal CCB training to teach members and open up the discussion about the issue [pro-tip: can work with SJPE to facilitate these discussions]
- b) Ask questions about the inclusivity of events (use diversity and inclusion event checklist as a starting point). Ideally, every board member should be asking these questions, but D&I representatives will hold the general GB accountable.

- c) Working with student groups to do collaborations. We want to really reach out to all different communities on campus and working with other groups on campus is a great way to do that!